

Muriel Schepens

Finance Transition Manager

CFO | Head of Finance | Accounting Director

Professional summary

Beyond my skills, as an expert in process digitalization, I turn complexity into fluidity. My playing field lies at the intersection of AI and operational optimization. My objective is to implement innovative digital solutions and support transformation.

Contact

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Education

DSCG: Advanced Master's Degree in Accounting and Management (Diplôme Supérieur de Comptabilité et de Gestion)

RS6776 Certification: Content creation (written & visual) through the responsible use of generative AI

Languages

English: fluent
French: native

Core competencies

- **Financial strategy & driving financial performance:** budgeting and monitoring, reporting, KPIs.
- **Accounting & tax management:** accounting supervision, management control, regulatory and tax compliance.
- **Digital transformation:** implementing innovative solutions for automation and financial process improvement.
- **Growth support:** investment opportunity assessment, structuring organic and external growth.

Experience

2022-2026 Interim finance manager

HOTEL OSTELLA 4 Bastia* | Hospitality sector: **structuring**

- Structured the finance function, improved data reliability, and implemented monthly performance reporting.
- Internalized accounting operations (7 entities) and led software implementation.

MSA | Social protection sector: **optimization**

- Ensured business continuity in a regulated environment, reviewing and optimizing financial processes.

DIMEF | Medico-social sector: ***performance management***

- Designed and implemented structured financial dashboards to enhance financial steering (Power BI, SAP BusinessObjects).

CMA/CGM | Shipping sector: ***finance controlling***

- Monthly performance review across entities, audit, internal controls, and coordination with CFOs.

Chief Financial Officer

2018 – 2022 LYCEE FRANÇAIS DE VIENTIANE - LAOS
LAOS French educational institution (AEFE affiliated)
Revenue ☞ 4 M€ / Staff ☞ 120 / Students ☞ 650

- Implementation of digital solutions to optimize accounting management (accounting, purchase, budget)
- Establishment of cost accounting and automation of financial processes
- Implementation of documented procedures and establishment of a reliable audit trail
- Overhead reduction and profitability improvement
- Team training and supervision

Administrative and Finance Manager

2007 –2018 Groupe POWERNEXT / EPEX SPOT - PARIS
Energy trading platform
Revenue ☞ 80 M€ / Staff ☞ 300

- Insourcing of the accounting function and implementation of accounting software.
- Enhancement and automation of the monthly closing process and financial reporting.
- Digitalization of supplier invoices, expense reports, leave management, payroll slips, and HR administration.
- Recruitment, training, and management of the team.
- Implementation of consolidation processes.
- Implementation and harmonization of processes in line with the specificities of various entities, markets, and national regulations (France, the Netherlands, England, Belgium).
- Involvement in external growth operations: due diligence, partial asset transfers, joint ventures, and creation and acquisition of subsidiaries.

Detailed Skills

Financial Planning & Analysis (FP&A)

- Budgeting
- Business plans
- Financial reporting

Tax planning

- VAT, DES, CVAE, CFE, TS, TVS, IS, tax returns

Treasury

- Monitoring, steering and optimization
- investments

Human Resources

- Workforce planning
- Payroll
- Tax/social declarations
- Employment contract
- Welcome booklet for new employees
- Onboarding, and exit management

Accounting

- General and cost accounting (PCG/PCEC)
- Consolidation
- Monthly closings (D+2)

Sales Administration

- Invoicing (including intercompany)
- Sales monitoring
- Client support

Legal

- Contract management, litigation, legal compliance, regulatory monitoring

General services

- Facility management, contract negotiation, maintenance, supplier relations

IT skills

- Accounting & Régulatory (Cegid, CegidLoop, Sage, Ciel, Quadratus, Ibiza, Diamant et CCMX, Logic)
- Payroll (Ciel, E-paye)
- Tax package (Etafi, CegidLoop, Ciel et Ibiza)
- Office Suite Expert level: Excel, Access
- Office Suite Advanced: Word, PowerPoint, Power BI
- Other: Boomerang (Procurement), Yooz (AP automation), Lucca suite (Poplee, Cleemy, TimeSheet), 7Shift (Scheduling)
- Sales administration: (Sybel Ventes, Sofie, I-corp, Nutcache, Sage, Henrri, Thaïs)
- Use of AI tools (Claude) to generate artifacts, automate tasks, and streamline workflows.
- Development of automated solutions using Google Apps Script and creation of no-code applications with AppSheet.

Personality

Arc En Ciel Test - 2013

