



Muriel Schepens

Chief Financial Officer (CFO)

Professional summary

Beyond my technical expertise, I specialize in process digitalization, turning complexity into seamless workflows. My focus lies at the crossroads of AI and operational excellence. I am dedicated to deploying innovative digital solutions and leading organizational transformation.

Contact

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Education

DSCG: Advanced Master's Degree in Accounting and Management (Diplôme Supérieur de Comptabilité et de Gestion)

Languages

English: fluent

French: native

Core competencies

- **Financial strategy & driving financial performance:** budgeting and monitoring, reporting, KPIs.
- **Accounting & tax management:** accounting supervision, management control, regulatory and tax compliance.
- **Digital transformation:** implementing innovative solutions for automation and financial process improvement.
- **Growth support:** investment opportunity assessment, structuring organic and external growth.

Experience

Administrative and finance manager (fixed-term contract)

2025 DIMEF - MARSEILLE

Child and Family Welfare

- Audit and process optimization
- Implementation of dashboards using Power BI and SAP BusinessObjects

Accounting Manager (fixed-term contract)

2024 MSA - MARSEILLE

Social protection for the agricultural sector

- Optimization of Excel tools to automate tasks
- Supervision of accounting processes

Chief Financial Officer

2022 – 2023 HMPC - BASTIA

Holding company including hotel Ostella 4*

Revenue € 5 M€ / Staff € 120

- Reorganization and implementation of financial processes
- Software implementation (accounting, scheduling management)
- In-sourcing of accounting for 7 entities
- Team recruitment and training

Chief Financial Officer

2018 – 2022 LYCEE FRANÇAIS DE VIENTIANE - LAOS

LAOS French educational institution (AEFE affiliated)

Revenue € 4 M€ / Staff € 120 / Students € 650

- Implementation of digital solutions to optimize accounting management
- Establishment of cost accounting and automation of financial processes
- Overhead reduction and profitability improvement
- Team training and supervision

Administrative and Finance Manager

2007 – 2018 Groupe POWERNEXT / EPEX SPOT - PARIS

Energy trading platform

Revenue € 80 M€ / Staff € 300

- In-sourcing of accounting, consolidation, and harmonization of international financial processes
- Participation in external growth projects (acquisitions, joint ventures)
- Digitalization of administrative and financial processes

Detailed Skills

Financial Planning & Analysis (FP&A)

- Budgeting
- Business plans
- Financial reporting

Tax planning

- VAT, DES, CVAE, CFE, TS, TVS, IS, tax returns

Treasury

- Monitoring, steering and optimization
- investments

Human Resources

- Workforce planning
- Payroll
- Tax/social declarations
- Employment contract
- Welcome booklet for new employees
- Onboarding, and exit management

Accounting

- General and cost accounting (PCG/PCEC)
- Consolidation
- Monthly closings (D+2)

Sales Administration

- Invoicing (including intercompany)
- Sales monitoring
- Client support

Legal

- Contract management, litigation, legal compliance, regulatory monitoring

General services

- Facility management, contract negotiation, maintenance, supplier relations

IT skills

- Accounting & Régulatory (Cegid, CegidLoop, Sage, Ciel, Quadratus, Ibiza, Diamant et CCMX, Logic)
- Payroll (Ciel, E-payé)
- Tax package (Etafi, CegidLoop, Ciel et Ibiza)
- Office Suite Expert level: Excel, Access
- Office Suite Advanced: Word, PowerPoint, Power BI
- Other: Boomerang (Procurement), Yooz (AP automation), Lucca suite (Poplee, Cleemy, TimeSheet), 7Shift (Scheduling)
- Sales administration: (Sybel Ventes, Sofie, I-corp, Nutcache, Sage, Henri, Thaïs)
- AI: Training on content creation using Generative AI
- Use of AI tools (Claude) to generate artifacts, automate tasks, and streamline workflows.
- Development of automated solutions using Google Apps Script and creation of no-code applications with AppSheet.

Personality

Arc En Ciel Test - 2013

